

**REGULAR MEETING  
FINAL MINUTES  
MONDAY, SEPTEMBER 8, 2015  
7:45 P.M.**

**WESTON TOWN HALL  
DAUGHERTY COMMISSION ROOM**

*Official action of the commission in these minutes is indicated by underlining.*

The Weston Parks and Recreation Commission (WPRC) held its regular monthly meeting on Tuesday, September 8, 2015 at Weston Town Hall. Commissioners present: Eric Albert, Jed Ferdinand, David Juneau, Mark Crowley, and Carl Bernstein. Public Present: David Levy and Chris Zinkel from the Weston Basketball Association (WBA). Also present: Dave Ungar, Parks & Recreation Director, Bill Shaeffer, Programs Director, and Lynn Stevens, Aquatics Director. Call to order: Chairman Albert called the meeting to order at 7:45 p.m.

1) Approval of Minutes.

There was a motion to approve the minutes of the July 13, 2015 meeting by Commissioner Crowley that was seconded by Commissioner Bernstein. Motion was approved. For: 5 Against: 0.

2) Public Forum – None

3) Unfinished Business

- a) Review of action items due from June 13, 2015 meeting – none.
- b) Other unfinished business – none.
- c) Bicycle and Pedestrian Committee discussion update – none
- d) WBA survey update and discussion – David Levy and Chris Zinkel from the WBA presented a proposal for certain changes to the Parks and Recreation Basketball Program for grades K through 3<sup>rd</sup>. Details of the proposal were provided in a slide deck (attached) and discussed in detail by the Commission who supported the WBAs efforts. Mr. Levy and Zinkel agreed to further refine the plan and further discuss the efforts at a future WPRC meeting.

4) Report of standing committees:

a) Administrative Committee:

- i) Financial planning and reporting - Mr. Ungar provided an update of the July and August 2015 financial results and the Commission discussed a draft of year-to-date financial information summarized from the WPRC general ledger accounts prepared by Commissioner Crowley.

b) Aquatics Committee:

- i) Summer Swim programs – Ms. Stevens provided a summary of the results of the 2015 Summer Swim program (see separate summary attached). The Commission discussed the results noting strong enrollment in the programs and an overall successful year.
- ii) Bisceglie Pond – Ms. Stevens provided a summary of the Bisceglie Pond activities for 2015 (see separate summary attached). The Commission discussed the results noting strong use of the pond in the current year and various ideas for improving the area surrounding the pond in the upcoming year.
- c) Fields Committee:

Mr. Ungar provided an update on the maintenance performed and improvements being made to the fields (reseeding, improvements to goal areas, and rebuilding of the pitchers mounds) at Morehouse and Bisceglie parks.
- d) Programs Committee:
  - i) Summer Camp report – Mr. Shaeffer overview of the results of the Summer Camp programs. Various Commissioners expressed concerns with operating results and the overall enrollment numbers for the current year. Various ideas on how to improve results in future years were discussed and the Commission asked Mr. Shaeffer to put together a detail plan for next year that can help address the declining enrollment and operation results.
  - ii) New Fall Programs – Mr. Shaeffer presented and the Commission discussed the plan for the fall programs noting certain concerns with enrollment. The Commission presented several ideas and direction to Mr. Shaeffer to help improve the results going forward. The Commission indicated a desire to stay closely involved in the programs to help improve the programs in the future.
- e) Parks Committee:
  - i) Surveillance and Monitoring Company – Mr. Ungar reported on the continued vandalism at Bisceglie Park and that he is working on getting estimates on installing surveillance devices that would be monitored to help detect or prevent future vandalism. He expects to know more soon and will report to the Commission at a future meeting.
  - ii) Dr. Dest Evaluation - Mr. Ungar noted that Dr. Dest is scheduled to evaluate the fields on September 14, 2015. He indicated he plans to provide a report on the evaluation at the next WPRC meeting.
- 5) New Business: None
- 6) Correspondence: None
- 7) Announcements: None.
- 8) Adjournment: Motion to adjourn was made by Commissioner Juneau and seconded by Chairman Bernstein. Motion was approved. For: 5 Against: 0.

Meeting was adjourned at 9:40.

Respectfully Submitted,  
Mark Crowley, Secretary

Approved October 5, 2015

DRAFT